

## Risk Assessment – General Field Site Forest Education Foundation

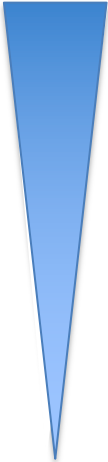
Risk ratings given with control strategy in place (L= Likelihood, C= Consequences, R=Risk level)

No	Hazard	L	C	R	Control strategy
1	Uneven and irregular terrain, branches or tree roots on ground (leading to slips/trips/falls)	B	1	B1	<ul style="list-style-type: none"> <li>• Students supervised by school and FEF staff at all times</li> <li>• Advise schools prior to excursion of the need to wear appropriate footwear and clothing for site and activities</li> <li>• Alert group to potential hazards and advise students not to run or carry sticks</li> <li>• Tell group to walk with care and maintain awareness of slippery surfaces (including loose gravel)</li> <li>• Walk on formed trails, where possible</li> <li>• First Aid kit carried by FEF staff and teacher at all times</li> </ul>
2	Travel and movement on public roads	C	1	C1	<ul style="list-style-type: none"> <li>• Students supervised when crossing/walking near or along roads</li> <li>• Students advised to stay on left side of road in a highly visible location, walking no more than 2 abreast</li> </ul>
3	Snake bites	A	2	A2	<ul style="list-style-type: none"> <li>• Advise schools prior to excursion of the need to wear appropriate footwear and clothing for site/activities (long pants, closed shoes etc)</li> <li>• Inform the school and students of potential snake hazards on arrival to site</li> <li>• Tell students to look carefully before putting hands and feet under rocks, into logs or into dense vegetation</li> <li>• FEF staff are first aid trained and carry compression bandage for initial treatment of snake bite</li> </ul>

4	Other bites/stings (and possible allergic reaction)	A	1	A1	<ul style="list-style-type: none"> <li>• Advise schools prior to excursion of the need to wear appropriate footwear and clothing for site/activities</li> <li>• Inform the school and students of potential bites and sting hazards on arrival to site</li> <li>• School to complete confirmation form prior to excursion, providing information on all known allergies</li> <li>• Teacher to inform FEF teachers of any students with known allergies on arrival to site</li> <li>• FEF to maintain awareness of the presence of ants/bees/wasp nests at all times</li> <li>• Tell students to look carefully before putting hands under rocks, into logs or into dense vegetation</li> <li>• FEF staff are first aid trained and carry bite relief cream for minor bite treatment</li> <li>• Teachers required to carry First Aid kit, including EpiPen at all times and notified of this prior to excursion</li> </ul>
5	Sun Exposure (Sunburn/Dehydration/hyperthermia)	A	1	A1	<ul style="list-style-type: none"> <li>• Teachers advised to bring sunscreen and follow Cancer Council recommendations</li> <li>• Seek shade where possible to avoid extended exposure</li> <li>• Teachers/students advised to bring ample water for the field trip</li> <li>• FEF staff to ensure regular breaks provided during the day</li> <li>• FEF staff to carry First Aid Kit, including cool pack at all times</li> <li>• If extreme heat is forecasted, trip will be postponed</li> </ul>
6	Hypothermia	A	2	A2	<ul style="list-style-type: none"> <li>• FEF staff advise teachers of appropriate protective clothing required, suitable for the forecasted conditions</li> <li>• FEF staff to carry thermal survival blanket in first aid kit</li> </ul>
7	Weather/Environmental hazards (e.g.limb fall)	A	3	A3	<ul style="list-style-type: none"> <li>• Route paths and stops checked for hazardous limbs, especially after storm events</li> <li>• Alternative routes/sites used as required</li> <li>• Trip postponed if bushwalkers alert/strong wind/severe weather warnings in place</li> </ul>
8	General illness	A	1	A1	<ul style="list-style-type: none"> <li>• Monitor participants – program adjusted as necessary (e.g., return to central area and administer first aid)</li> </ul>
9	Medical issues due to pre-existing medical condition	B	1	B1	<ul style="list-style-type: none"> <li>• Schools/students are advised of the likelihood of strenuous activity and to carry any appropriate medications and self-administer when required</li> <li>• School to provide list and inform FEF teachers of any students with pre-existing medical conditions that could impact their ability to participate in FEF excursions</li> </ul>


					<ul style="list-style-type: none"> <li>• School to provide adequate first aid supplies and carry at all times</li> </ul>
10	Individual getting lost	A	2	A2	<ul style="list-style-type: none"> <li>• Students advised to remain as a group and maintain sight of teacher at all times</li> <li>• FEF teacher will lead the group and remain at the front at all times. Teacher or accompanying adult to remain at the back of group where possible.</li> <li>• Regular head count conducted by teachers to ensure all students present</li> <li>• All accompanying adults to be given a lanyard with FEF contact information</li> </ul>
11	Soil and plant pathogens	A	1	A2	<ul style="list-style-type: none"> <li>• Students directed to wash hands after touching soil/decaying logs</li> <li>• Teachers to provide sanitiser to students if required</li> </ul>
12	Water bodies	A	1	A1	<ul style="list-style-type: none"> <li>• Students supervised at all times when near bodies of water</li> <li>• Students advised not to drink from streams/creeks/other bodies of water</li> <li>• Group to remain on dedicated walking trail at all times when close to creeks and streams</li> </ul>
13	Fire	A	3	A3	<ul style="list-style-type: none"> <li>• FEF staff to be aware of fire risk at all times</li> <li>• Check alerts for planned burns prior to all excursions</li> <li>• If the fire safety rating is deemed unsafe, field trip will be postponed</li> <li>• FEF staff to inform Land Manager/Owner of onsite activities and location details</li> </ul>
14	Transmission of communicable disease	B	2	B2	<ul style="list-style-type: none"> <li>• Students to wash and sanitise hands frequently throughout the day (provided by teacher)</li> <li>• Students or staff with COVID-19 symptoms are not attend</li> <li>• Adhere to government guidelines regarding Covid safe measures</li> </ul>
15	Loss of phone contact (for emergency situations)	B	2	B2	<ul style="list-style-type: none"> <li>• Land manager/owner and school notified of trip route, site locations and timing</li> <li>• FEF staff and/or vehicles have access to UHF and VHF radios when in remote locations</li> </ul>
16	Shared walking paths and tracks - Mountain bike, Segway, dogs on lead, Injury caused by other user	B	1	B1	<ul style="list-style-type: none"> <li>• FEF staff observe for other users and direct students to move safely aside</li> <li>• FEF staff instruct students not to interact with shared users e.g. Not to pat dogs or high five Segway drivers etc</li> </ul>
17	Safeguarding of children – Inappropriate contact with children	A	3	A3	<ul style="list-style-type: none"> <li>• FEF to ensure all teaching staff have current RWVP</li> <li>• FEF staff and visiting group teachers are mobile, constantly vigilant and aware of students behaviour and location</li> <li>• Accompanying adults to check public toilets for other users before students access, and monitor the entrance during student use</li> </ul>

Probability- Likelihood



<b>Very Likely C</b>	<b>C1 Medium</b>	<b>C2 High</b>	<b>C3 Extreme</b>
<b>Likely B</b>	<b>B1 Low</b>	<b>B2 Medium</b>	<b>B3 High</b>
<b>Very Unlikely A</b>	<b>A1 Low</b>	<b>A2 Low</b>	<b>A3 Medium</b>
	<b>Minor 1</b>	<b>Moderate 2</b>	<b>Major 3</b>

Severity - Consequences



**Low risk**

**Medium risk**

Levels acceptable, given that strategies have been put in place to reduce the risk as much as is reasonably possible.

**High risk**

**Extreme risk**

Levels unacceptable, despite all reasonable strategies employed. Activity stopped.